



# Inspire-Develop-Nurture

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## HEALTH & SAFETY POLICY

Ashtead Ballet School takes seriously their responsibility to ensure the safety of their pupils.

A copy of emergency contact numbers will be kept on class registers.

It is the parent's responsibility to notify the school of any changes to their emergency contact details.

In case of a fire emergency all teachers have a clear understanding of responsibilities. They must be understood by all following the procedures of the relevant centre.

The School will undertake regular assessment of risks regarding premises hired and any concerns will be raised with the providers.

We are committed to ensuring all employees/volunteers are competent to do their tasks and to give them adequate training.

In case of an incident an Accident/Incident report must be made to the Principal and/or the premises manager.

If required the school will contact the emergency services first, then the parent/guardian of the student(s) involved by the telephone number on the class registers.

Parents should understand that dance is as active an engagement as any sport, and whilst every effort is made to avoid them, injuries can happen. The school accepts no responsibility for injuries sustained via any means other than a teacher's negligence.

Pupils will be supervised during class time only and parents/carers must ensure the safety of their children outside of these times.

Students/parents or guardians should inform the teacher of any relevant health considerations or existing injuries before class.

Parents must be punctual in collecting children and in ensuring punctual arrival to class. Teachers are not always available to supervise late pickups. Students who arrive late for class are missing out on warming up safely for class so the teacher has the right to refuse them entry if they deem it prudent.

Pupils should not wear any jewellery that may pose a risk to themselves or others (stud earrings, and jewellery worn for religious or cultural reasons are acceptable).

No food (or chewing gum) is allowed in the studio. Water is permitted in cap bottles.

Shoe elastics must be secure and neither too loose nor too tight .

**Revised and updated 31 August 2023**